

City of Othello  
Regular Council Meeting  
August 14, 2017

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

**Present:** Mayor Shawn Logan; Councilmembers: Genna Dorow, Corey Everett, Angel Garza, Larry McCourtie, John Lallas, and Mark Snyder.

**Also Present:** City Administrator Wade Farris; Department Heads: Police Chief Phil Schenck, City Clerk Rebecca P. Ozuna, Finance Officer Spencer Williams, and Community Development Director Anne Henning.

**Absent:** Councilmember Eugene Bain

Council carried a motion to excuse the absence of Councilmember Eugene Bain. M/S Dorow/Garza.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Snyder/Everett.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of July 24, 2017
- B. Approval of City Workshop Minutes of August 7, 2017
- C. Approval of Accounts Payable Checks
- D. Approval of Payroll and Related Expenses
- E. Resolution to Release Retainage for Skate park Brick Project
- E. Acceptance of Tennis Court Asphalt Project

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 48487 to No. 48570 in the amount of \$420,819.96.

Payroll and Related Expenses Check No. 30549 to No. 30549 in the amount of \$24,825.78.

Payroll and Related Expenses Check No. 30550 to No. 30628 in the amount of \$423,936.31.

Council carried a motion to approve the Consent Agenda, as presented. M/S Garza/Dorow.

**TRANSPORTATION IMPROVEMENT BOARD ARTERIAL PRESERVATION PROGRAM GRANT APPLICATION FOR LEE RD AND RESOLUTION**

City Engineer Kurt Holland commented that Transportation Improvement Board (TIB) grants may be available for improvements to Lee Rd. This grant would require the City to commit to a 10% match in order to be eligible for the grant. Mr. Holland mentioned that the City also has the option to increase the match percentage, which would increase the application points by one point per percentage, up to 5 points total for each.

Mr. Holland handed the Council a Preliminary Pavement Condition Rating Summary and indicated that most of roads are pretty good condition. There was further discussion between Council and Mr. Holland as to how much it would cost to repair the roads that need repair, how many miles of road are in good condition and the overall rating of the roads.

Council carried a motion to ADOPT THE ATTACHED RESOLUTION AUTHORIZING THE MAYOR TO COMMIT THE REQUIRED 10% MATCH WITH ADDING THE ADDITIONAL 5% MATCH. M/S Dorow/McCourtie. This shall be known as Resolution No. 2017-19.

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**WATER SYSTEM PLAN AMENDEMENT**

City Engineer Jesse Cowger advised Council that the draft for the Water System Plan (WSP) has been completed and submitted to the Department of Health (DOH) for review. Several of DOH's comments on the WSP pertain to documents external to the WSP and DOH is requiring the City to update and provide those documents prior to approval of the WSP. Mr. Cowger mentioned the documents requested are: Emergency Response Program, Cross Connection Control Program, Operation & Maintenance Program, Wellhead Protection Program and Coliform Monitoring Program.

Mr. Cowger commented that the Public Works staff has requested assistance from Varela & Assoc. in preparing the documents updates requested by DOH. He presented Council with the contract amendment adding the scope for them to assist the Public Works staff in updating the documents. The amendment is in the amount of \$8,410 which would be funded from the City's Water fund. Mr. Cowger mentioned that both the staff and Public Works Committee have reviewed the proposed scope and contract amendment and they recommend taking Varela & Assoc. with the work by approving the proposed contact amendment. There was further discussion between Council and Mr. Cowger regarding the information being requested by the Department of Health.

Council carried a motion to APPROVE VARELA & ASSOC. CONTRACT AMENDMENT 2017-005.  
M/S Dorow/Snyder

Mr. Cowger gave the Council a brief review of what will be on the next Regular Council Meeting on August 28<sup>th</sup> pertaining to the Water System Plan.

**CONTRACT FOR LOBBYING SERVICES**

City Administrator Wade Farris gave a brief background review that lead up to inquiring about acquiring lobbying services. He mentioned that he and Mayor Shawn Logan have been in conversation with personnel from a lobbying company, Gordon Thomas Honeywell Governmental Affairs (GTHGA), for a possible contract with the City for lobbying services. They believe the City is in a position to secure the services of a lobbying firm so that we can secure funds from the Capital budget for projects such as our water plan. Mr. Farris mentioned that the proposed contract with GTHGA is for \$3000 per month for nine months and would start October 1, 2017 and the funds for the contract would be covered from various funds depending on the lobbying efforts.

Mayor Shawn Logan gave more information in detail in regards to the process of how the State Legislature went into overtime, where the Capital Budget currently stands, how these services can help the City lobby for more funds for increasing the infrastructure and development of the City. The Council, Staff and Mayor continued discussion as to the verbiage of the contract, services provided and funding.

Council carried a motion to APPROVE THE CONTRACT WITH GORDON THOMAS HONEYWELL GOVERNMENTAL AFFAIRS FOR LOBBYING SERVICES. M/S Dorow/Garza

**UNFINISHED BUSINESS**

Councilmember Snyder inquired about the entrance of CBHA and City Administrator Wade Farris commented that they are still in negotiations regarding the entrance.

Mayor Shawn Logan mentioned some topics that were inquired about regarding the Farmers Market and the Variable Frequency Device (VFD) on Well #6 and asked City Administrator regarding the status of the VFD and he commented they are about to get started. Mayor Logan recommended the Council should have a Strategic Planning Meeting to talk about major projects the City wants to do and have been talking about. It was a consensus to tentatively schedule the meeting for Friday September 22<sup>nd</sup> and Saturday September 23<sup>rd</sup> and invite Grant Writer Teddy

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Wallace-Hardcastle and our Lobbyist Firm. The Mayor and Council were advised that this would be an open meeting to the public per the Open Public Meeting Act (OPMA) Rules.

City Administrator Wade Farris updated Council on the progress of 1<sup>st</sup> Avenue which is scheduled to begin August 21<sup>st</sup> which will take 40 – 45 days.

Councilmember Snyder asked about the status of the Pete Olsen Project and was informed that the review comments were returned today and the plan review has been completed.

Councilmember McCourtie inquired about status of the crosswalk signs that were discussed last year and was informed that they have been ordered, need to be picked up and looking to be installed in Mid- October.

**NEW BUSINESS**

There was none.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:18 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
REBECCA P. OZUNA, City Clerk